

FORM A -- Progress Report

VIRGINIA COASTAL RESOURCES MANAGEMENT PROGRAM

Progress reports are due fifteen calendar days following the end of your reporting period. Please submit this form as an email attachment to Diane Barns at dcbarns@deg.state.va.us. No hard copies of it will be needed. If supplementary materials are being submitted to document progress they should be clearly referenced in the narrative, and two complete sets provided as hard copy.

These should be sent to: Attn. Diane Barns, Dept. of Environmental Quality – VCRMP, 629 E. Main St., Richmond, VA 23219.

Please note: Form B is also due at this time. Because it is a financial form, a signed original (w/ 2 copies) will be needed. If this is your final reporting period for this grant, your contract's closeout requirements will also be due soon.

NOAA Grant # NA-170Z2355	Grant Year : 2002	Task :# 11
Progress for the period:	X Apr 1 – Sep 30	Year 2002/2003
Agency/Locality:	VIMS, Wetlands Program	
Project Title:	Tidal Wetlands Management Technical Support	

Prepared by **Dawn Fleming** Date **October 10, 2003**

NARRATIVE: Summarize activities accomplished during this reporting period using only space provided below (10 pt. min.) -- do not simply substitute See attached. Where appropriate, include references to deliverables or supplemental information and attach.

Wetlands Technical Support

Advisory Activities:

Month	Information Requests	Meetings	Field Consults	Permit Reviews /Reports	Website Hits
April	214	41	30	83	292
May	163	37	38	82	362
June	204	27	40	103	435
July	186	18	34	106	672
August	192	15	31	114	491
September	161	20	28	68	340

Publications:

The Virginia Wetlands Report. Summer 2003. Vol. 18, No. 2. Cumulative Index 1986-2002.

COMMENTS: Note any delays, problems, or special circumstances affecting progress and how you intend to address them.

Please find attached the following:

Attachment "A", a log of all permits reviewed and posted to the VIMS website between Apr 01-Sep 30. In January 2001 we began posting all VIMS wetlands application reports on our website; they can be viewed online at <http://www.vims.edu/ccrm/wetlands/newpermits.html> .

Attachment "B", a sample wetlands application report.

Attachment "C", 4 copies of each publication.

PROJECT BENCHMARKS AND DELIVERABLES	% COMPLETION	ANTICIP. COMPL. DATE
	100	September 30, 2003