

FORM A -- Progress Report

VIRGINIA COASTAL RESOURCES MANAGEMENT PROGRAM

Progress reports are due fifteen calendar days following the end of your reporting period. Please submit this form as an email attachment to Rachel Bullene at Rachel.Bullene@deq.virginia.gov. No hard copies of it will be needed. If supplementary materials are being submitted to document progress they should be clearly referenced in the narrative, and two complete sets provided as hard copy. These should be sent to:

Attn. Rachel Bullene, Dept. of Environmental Quality – VCRMP, 629 E. Main St., Richmond, VA 23219.

Please note:

Form B is also due at this time. Because it is a financial form, a signed original (+ 1 copy) will be needed.

If this is your final reporting period for this grant, your contract's closeout requirements will also be due soon.

NOAA Grant #	NA03NOS4190104	Grant	03	Task #	11	
Progress for the period:	Apr 1 – Sep 30		Year 2003/2004			
Agency/Locality	VIMS, Center for Coastal Resources Management, Wetlands Program					
Project Title	Tidal Wetlands Management Technical Support					
Dawn Fleming						October 11, 2004

Prepared by

Date

NARRATIVE: Summarize activities accomplished during this reporting period using only space provided below (10 pt. min.) -- do not simply substitute See attached B- Where appropriate, include references to deliverables or supplemental information and attach.

WETLANDS TECHNICAL SUPPORT

Advisory Activities:

Month	Information Requests	Field Consults	Meetings	Permit Reviews	
				/Reports	Website Hits
April	180	17	30	52	249
May	159	25	29	89	563
June	204	32	36	85	449
July	160	16	24	78	443
August	178	18	28	43	680
September	147	17	17	67	1081

Publications:

The Virginia Wetlands Report. Summer 2004. Vol. 19, No. 2. Preserving The Bay's Living Shorelines

COMMENTS: Note any delays, problems, or special circumstances affecting progress and how you intend to address them.

Please find attached the following:

Attachment "A", a log of all permits reviewed and posted to the VIMS website between April 01-Sept 30. In January 2002 we began posting all VIMS wetlands application reports on our website they can be viewed online at <http://www.vims.edu/ccrm/wetlands/newpermits.html>

Attachment "B", a sample wetlands application report.

Attachment "C", 4 copies of each publication.

Project Benchmarks and Deliverables	% Completion	Anticip. Completion Date
	100	September 30, 2004

